



**Swami Dayanand Education Foundation**  
**Scholarship Program (2017-18)**  
**Recommendation Form**

**To the Scholarship Applicant:** Please fill in your name, address and Scholarship for which you are applying before giving this form to the person you have asked for a recommendation.

Last/First/Middle Name \_\_\_\_\_  
Institute Regn./Roll Number: \_\_\_\_\_ Branch/Course \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Postal Code \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Email: \_\_\_\_\_  
Name of Scholarship \_\_\_\_\_

**To the Recommender:** The student named on this form is applying for a Scholarship and has asked you to provide *Swami Dayanand Education Foundation* with any information you feel would be helpful in reviewing his/her application. You may be assured that the information will be considered confidential. If you are unable to complete this form by the due date, please notify the applicant so that he/she may secure another reference.

Name of Reference \_\_\_\_\_ Phone \_\_\_\_\_  
Signature of Reference \_\_\_\_\_ Date \_\_\_\_\_  
Relationship to Student \_\_\_\_\_  
Email: \_\_\_\_\_

**When providing a recommendation, please do the following:**

1. Write or type your letter of recommendation on the back of this form or on a separate sheet of paper. Please sign it and include it with this form.
2. Include the following in your recommendation, unless requested otherwise by the specific scholarship criteria:
  - a. Describe the qualities or characteristics you feel set this student apart.
  - b. Compare this college-bound/college student to others you have known.
  - c. Any special circumstances you feel are relevant.
3. Smt. Shyam Lata Garg Scholarship recommendations should include reference to the student's abilities in the arts and your subjective evaluation as compared to other students you have known.

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**Please send your letter of recommendation to:**

Swami Dayanand Education Foundation, K-33, Kalkaji, New Delhi – 110019 OR email to  
[scholarships@swamidayanand.org](mailto:scholarships@swamidayanand.org)